

KAUA'I COMMUNITY COLLEGE
Materials Selection

1. Purpose

Provide guidelines for those who participate in the selection of materials for the Library.

2. Policy

The selection of materials for the Library is based on the following principles expressed in the American Library Association School Library Bill of Rights:

- A. Provide materials that will enrich and support the curriculum; including varied interests, abilities and needs of students.
- B. Provide materials that will stimulate growth in factual knowledge, literacy appreciation, aesthetic values and ethical standards.
- C. Provide a background of information which will enable students and other users to make intelligent judgments in their daily lives.
- D. Provide materials on opposing sides of controversial issues so that students and others may develop the practice of critical thinking.
- E. Provide materials representative of religious, ethnic and cultural groups.

3. Procedures

- A. Faculty and students are encouraged to request materials; however final selection of materials rests with the library professional staff.
- B. Participating faculty members regularly receive CHOICE cards from the library staff to review new publications in their field of expertise.
- C. The library professional staff will review selected CHOICE cards as well as other materials (publishers' catalogs, etc.) and then consider the following before making a selection:
 - i. philosophy, objectives, and curriculum of the college.
 - ii. authentic and factual accuracy of nonfiction materials.
 - iii. literary merit, artistic quality, and distinctive style in works of the imagination.

- iv. authority (authorship and origin), scope (purpose, coverage, and currency), treatment (objectivity), arrangement (organization of contents including indexing), format (physical make-up), special features (illustrations, bibliography, glossary, etc.) .